

Notes about this inspection report

The inspection report outlines my findings at the time of the visit and highlights the priority actions and improvements that are needed to ensure that you are complying with the Food Hygiene (England) Regulations and associated legislation. These are listed under three areas:

- **Compliance with food hygiene and safety procedures** (how hygienically the food is handled – how it is prepared, cooked, cooled, stored, and what measures are taken to prevent food being contaminated)
- **Compliance with structural requirements** (the condition of the structure of the premises including cleanliness, layout, lighting, ventilation, equipment and other facilities)
- **Confidence in management/control procedures** (how you manage food safety, previous compliance history and what records you keep to make sure food is safe using a systems like Safer Food Better Business)

Schedule A outlines the work needed to comply with the law.

Schedule B lists recommendations of good practice that I hope you will implement.

Items in bold require your immediate attention

- You may do works other than those specified in the report but these must achieve the same minimum standard or objective.
- This report only covers the areas inspected as they were found at the time of the inspection, however it should be noted that this is not an exhaustive report covering all legislation relevant to the company's undertakings as this would not be possible given the time period spent on the premises.
- After the inspection an assessment will be made of the risks associated with your business using a standard format set out by the Food Standards Agency. This assessment will be used to decide when the next inspection should be carried out.
- Under the Freedom of Information Act 2000, a copy of this and any previous report relevant to this premises, may be requested by any person or organisation.

If you are unclear about anything in the report, please get in touch with me – my contact details are given in this letter.


Name of Business:	Kathryn's Home Made Cakes
Address:	*****
Date of Inspection:	6 February 2014
Type of Premises:	Home Made Celebration Cakes
Areas Inspected:	Home Catering Facilities
Records/Documents Inspected:	Safer Food Better Business Policy & Controls Training In Food Hygiene Matters Level 2
Samples Taken:	None taken at the time of the inspection

Purpose of Inspection

The purpose of the inspection was to help you comply with the following legislation:-

- Food Safety and Hygiene (England) Regulations 2013
- Regulation (EC) No. 852/2004 Hygiene of Foodstuffs
- Food Safety Act 1990
- The General Food Regulations 2004
- Health and Safety at Work etc. Act 1974
- Health and Safety Regulations made under the above Act

Overview of Criteria Assessed

	Annex 5 score
Compliance with food hygiene and safety procedures: The down loaded version of Safer Food Better Business was upto date and completed correctly.	0
Compliance with structural requirements: The kitchen facilities were of good structure generally clean and well maintained including your food storage areas with in your home.	0
Confidence in management/control procedures: Training in food hygiene matters level 2 was completed in 2012. The business is well run and managed to a high standard. The food safety management procedures shown are appropriate for the size and nature of your business.	0
Total score	0
Food hygiene rating not applicable	



Environmental Health Food Team Food Premises Inspection Report

Schedule A – Legal Requirements

Points in bold require your immediate attention

No.	Compliance with Food Hygiene and Safety Procedures (how hygienically the food is handled – how it is prepared, cooked, cooled, stored, and what measures are taken to prevent food being contaminated)	✓
	No issues identified.	
	Compliance with Structural Requirements (the condition of the structure of the premises including cleanliness, layout, lighting, ventilation, equipment and other facilities)	
	No issues identified.	
	Confidence in Management/Control Procedures (how you manage food safety, previous compliance history and what records you keep to make sure food is safe using a systems like Safer Food Better Business)	
	No issues identified.	



**Environmental Health Food Team
Food Premises Inspection Report**

Schedule B – Recommendations

No.	Compliance with Food Hygiene and Safety Procedures (how hygienically the food is handled – how it is prepared, cooked, cooled, stored, and what measures are taken to prevent food being contaminated)	✓
	No recommendations	
	Compliance with Structural Requirements (the condition of the structure of the premises including cleanliness, layout, lighting, ventilation, equipment and other facilities)	
	No recommendations.	
	Confidence in Management/Control Procedures (how you manage food safety, previous compliance history and what records you keep to make sure food is safe using a systems like Safer Food Better Business)	
	No recommendations.	



News

Talk to Reg

Talk to Reg is a one-stop route guide to experts who will help your business to grow and prosper.

From starting up a new business to helping existing businesses develop Talk to Reg is here to help. It provides contacts into government services where expert help is available in business advice, trading standards, environmental health and more. Visit www.talktoreg.co.uk

Waste- Your Duty Of Care

Lichfield District Council had over 600 incidents of fly-tipping in the last year. We are trying to reduce these incidents by cutting out the waste available to fly-tippers. As a business you have a duty to ensure that any waste you produce is handled safely and within the law. This is your 'duty of care'. Duty of care is a chain of responsibility for waste from the point of production to the point of disposal or recycling; this chain is recorded and is traceable in the event of an investigation.

Under your duty of care you must:

- store waste safely and securely;
- ensure your waste is only handled or dealt with by people or businesses that are authorised to do so;
- fill in and sign a transfer note for your waste; and
- keep waste transfer notes for all waste that you transfer or receive for at least **two** years.

Environmental Health will be undertaking inspections, stop and searches and investigations into incidents of fly-tipping to ensure that all businesses comply with their duty of care. I thank you in anticipation of your co-operation. If you would like any further information or advice please contact Environmental Health on **01543 308999**.

Safer Food Better Business

The Food Standards Agency is no longer producing printed versions of the 'Safer Food Better Business' food safety management packs and associated 'Diary Sheet' refill packs. You can now download print friendly versions of all the material at www.food.gov.uk/business-industry/caterers/sfbb/ These print friendly versions also allow you to complete and store them electronically directly to your computer. Should you decide to keep your records electronically they must be available for officers to review during any inspection.

E.coli 0157: control of cross contamination Guidance

Clarifies the steps that food businesses need to take to control the risk of food becoming contaminated by E.coli 0157 and what businesses should be doing to protect their customers. The requirements contained in the guidance will be discussed during inspections where appropriate. Copies of the guidance and further information can be found at <http://food.gov.uk/business-industry/guidancenotes/hygguid/ecoliguide>